Exhibit B



Patricia Burda, *Mayor*Kathy Strom, *Vice Mayor*Al Lang, *Secretary*David Lublin, *Treasurer*John Bickerman, *Community Liaison*

March 6, 2014

VIA ELECTRONIC MAIL: ronitadancis@yahoo.com

Ronit Aviva Dancis VP, Action Committee for Transit Action Committee for Transit P.O. Box 7074 Silver Spring, Maryland 20907-7074

Re: MPIA Records Inspection Request

Dear Ms. Dancis:

The Town has received your request pursuant to the Maryland Public Information Act (hereinafter "Act") dated February 4, 2014, requesting inspection of certain records involving the retention of Buchanan, Ingersoll, & Rooney. In said letter, you request inspection of the following:

- 1. The retention agreement and any associated contract(s) between the Town of Chevy Chase and the firm of Buchanan, Ingersoll, and Rooney;
- 2. Any invoices or bills from the firm of Buchanan, Ingersoll, and Rooney to the Town of Chevy Chase, whether paid or unpaid;
- 3. All correspondence between the Town of Chevy Chase, the Town Council, and/or individual council members and Buchanan, Ingersoll, and Rooney; and,
- 4. All minutes of all meetings between the Town Council and/or individual council members and Buchanan, Ingersoll, and Rooney, including a list of the attendees at each meeting.

Your request covers documents that had to be reviewed by legal counsel for possible confidential, privileged, or exempted information. Responding to your request has been very time consuming and expensive.

The Act authorizes the Town to charge a reasonable fee for making the copies and a reasonable fee for the search for, preparation of, and reproduction of public records. The fee for research varies, based on the compensation level of the staff member that would need to review and compile the different categories of records. The hourly fees for the employees who worked on your request are as follows:

Todd Hoffman, Town Manager \$75 Joel Happy, Town Clerk and Financial Officer \$26

The Town charges \$.50 per page for photocopying. The first two (2) hours of staff time were provided at no charge, pursuant to the Act. Town staff has researched the records, and it did not exceed the two (2) hours that are provided at no charge. Any additional time expended will be charged at the rates set forth herein.

Our staff has collected the records requested in Requests 1 and 2, and they are available for inspection. The minutes requested in Request 4 are being denied, in part, since the meeting between the Council and Buchanan, Ingersoll, & Rooney was held in executive session on January 8, 2014 and is protected from disclosure pursuant to § 10-615(1) of the State Government Article of the Annotated Code of Maryland. However, we are providing inspection of an executive session summary that was included in the minutes of the public meeting held on January 8, 2014.

As to Request 3, we are making available for inspection all non-privileged communications pursuant to § 10-615(1) of the State Government Article of the Annotated Code of Maryland. Some communications are protected from disclosure because they constitute intra-agency correspondence under § 10-618(b), and we find that disclosure would be contrary to the public interest since they contain confidential opinions, deliberations, advice or recommendations from agents of the Town or outside consultants.

Pursuant to § 10-614(b)(3)(ii)3, I must inform you of all remedies available for review. Pursuant to § 10-623, you are entitled to pursue judicial enforcement remedies.

If you wish to inspect the records that are available under the Act, please contact the Town to arrange a mutually convenient time for inspection. If you wish to obtain copies of any records, our staff will assist you. You will be charged \$.50 per page.

Sincerely,

Todd Hoffman

Town Manager